



**City of Athens Planning Commission – Special Meeting
January 16, 2018
January 23, 2018***

*Meeting date changed due to inclement weather
Work Session at 5:00 p.m. and Regular Meeting at 5:45 p.m.
Location – City Council Chambers, City Hall, 200 Hobbs St. West

CALL TO ORDER.

I. **MINUTES.**

- a. Regular meeting of December 19, 2017 for approval

OLD BUSINESS

- II. **Resolution** Consider the request of Archie and Pearlene Gilbert for “Gilbert Subdivision”, a subdivision of +/- 1.00 Acre from an existing parcel of land located at 108 Hickory Street East in an R-1-3 High Density Single Family Residential District. **WITHDRAWN BY APPLICANT**
- III. **Resolution** Request of Canebrake Club LLC for Approval of a Master Development Plan for the Links at Canebrake located to the south of Canebrake Subdivision and east of Lindsay Lane South in a C-PUD Conventional Planned Unit Development District.

NEW BUSINESS

SUBDIVISIONS

- III. **Public Hearing** Request of TMJ Properties LLC for approval of Peyton Ridge Subdivision, a subdivision to create a single lot of land with an area of +/- 8 acres, from an existing parcel located east of Piney Creek and immediately north of 23615 US HWY 72 in a C-PUD, Conventional Planned Unit Development District under the Peyton Ridge Village Master Development Plan. **WITHDRAWN BY APPLICANT**
- IV. **Resolution** Consider the request of TMJ Properties LLC for approval of Peyton Ridge Subdivision, a subdivision to create a single lot of land with an area of +/- 8 acres, from an existing parcel located east of Piney Creek and immediately north of 23615 US HWY 72 in a C-PUD, Conventional Planned Unit Development District under the Peyton Ridge Village Master Development Plan. **WITHDRAWN BY APPLICANT**

CITY OF ATHENS PLANNING COMMISSION

Public Hearing Procedure

- During the course of a Planning Commission Meeting whenever an application that requires a public hearing (zoning, re-zoning, conditional use, certain subdivisions of property, etc. . . .) appears on the Commission's agenda, the Chair will declare the same and introduce the application to the Commission and citizens who are in attendance.
- The Chair will proceed through each scheduled public hearing as follows:
 - Staff will provide an explanation of the case and a recommendation.
 - Applicant will be given an opportunity to address the commission and should limit their comments to **less than ten (10) minutes**.
 - When a public hearing is slated, the Chair will open the hearing for public input.
 - Members of the public, having been recognized, **will be allowed three (3) minutes** each to address the Commission (unless the Chairman specifies otherwise).
NOTE: Large groups may wish to, but are not required to, appoint a spokesperson for the group, in which case the Chair may grant the spokesperson additional time to speak.
 - Generally, those desiring to speak "for" the request will be allowed to speak first, followed by those desiring to speak "against" the request.
 - Persons wishing to speak should raise their hand to be recognized by the Chairman. Once recognized, please stand and state your name and address.
 - Comments should be concise and limited to issues related to the request.
 - When the Chairman believes that the Commission has received sufficient citizen input to make a determination on the application, the public hearing will be closed and the applicant and/or the Staff will be given an opportunity to address any issues brought out during public comment.
 - Chairman will then allow Commission members to make comments or ask questions of anyone present to clarify issues or provide additional information.
 - The Chairman will call for a motion and a second on the motion. Commission members may speak to the motion, any amendments, or points of parliamentary procedure.
 - If a motion is forthcoming, a voice vote will be taken. If the decision is not unanimous, then the Chairman will direct a roll call vote.
 - If a motion is NOT forthcoming, the request will be considered "Denied" for lack of a motion.

PLEASE NOTE: The above-procedure is provided to serve as a guideline for the conduct of public hearings. The chairman is not limited and/or constrained by this procedure and, under certain circumstances, may deem it necessary to deviate from this guideline.