



**City of Athens Planning Commission – Regular Meeting
October 17, 2017**

Work Session at 5:00 p.m. and Regular Meeting at 5:45 p.m.
Location – City Council Chambers, City Hall, 200 Hobbs St. West

CALL TO ORDER.

I. MINUTES.

- a. Regular meeting of September 19, 2017 for approval

OLD BUSINESS None

NEW BUSINESS

REZONINGS, ANNEXATIONS, DEANNEXATIONS

- II. Resolution** Request of Hamlin Homes for Approval of a limited Amendment of the Master Development Plan of the Meres Subdivision.

SUBDIVISIONS

- III. Public Hearing** Request of Charles Sowell for Approval of a Certificate to Subdivide .08 Acres of property located at 14195 Cambridge Lane, located in an EST Estate Residential and Agricultural District.
- IV. Resolution** Consider the request of Charles Sowell for Approval of a Certificate to Subdivide .08 Acres of property located at 14195 Cambridge Lane, located in an EST Estate Residential and Agricultural District.
- V. Resolution** Consider the request of Mike and Julia Sowell for Approval of a Certificate to consolidate .08 Acres of property located at 14225 Cambridge Lane in an EST Estate Residential and Agricultural District.
- VI. Public Hearing** Request of Don Thomas for Approval of Thomas Subdivision, a minor subdivision consisting of 2.6 Acres located at 24684 Newby Road, Madison, AL 35756 in an R-1-1 Low Density Single Family Residential District.
- VII. Resolution** Consider the request of Don Thomas for Approval of Thomas Subdivision, a minor subdivision consisting of 2.6 Acres located at 24684 Newby Road, Madison, AL 35756 in an R-1-1 Low Density Single Family Residential District.
- VIII. Public Hearing** Request of Paul and Tamara Fontanez for Approval of Fontanez Subdivision, a minor subdivision consisting of 4 lots located at 22777 Compton Road in an EST Estate Residential and Agricultural District. **Item pulled.**
- IX. Resolution** Request of Paul and Tamara Fontanez for Approval of Fontanez Subdivision, a minor subdivision consisting of 4 lots located at 22777 Compton Road in an EST Estate Residential and Agricultural District. **Item pulled.**

CONDITIONAL USES None

SITE PLANS

- X. **Resolution** Request of Lynn Persell for Approval of a site plan for the New Athens Bible School located East of Highway 31 between SR-251 and Athens Sportsplex in an INST Institutional Zone.

CITY OF ATHENS PLANNING COMMISSION **Public Hearing Procedure**

- During the course of a Planning Commission Meeting whenever an application that requires a public hearing (zoning, re-zoning, conditional use, certain subdivisions of property, etc. . . .) appears on the Commission's agenda, the Chair will declare the same and introduce the application to the Commission and citizens who are in attendance.
- The Chair will proceed through each scheduled public hearing as follows:
 - Staff will provide an explanation of the case and a recommendation.
 - Applicant will be given an opportunity to address the commission and should limit their comments to **less than ten (10) minutes**.
 - When a public hearing is slated, the Chair will open the hearing for public input.
 - Members of the public, having been recognized, **will be allowed three (3) minutes** each to address the Commission (unless the Chairman specifies otherwise).
NOTE: Large groups may wish to, but are not required to, appoint a spokesperson for the group, in which case the Chair may grant the spokesperson additional time to speak.
 - Generally, those desiring to speak "for" the request will be allowed to speak first, followed by those desiring to speak "against" the request.
 - Persons wishing to speak should raise their hand to be recognized by the Chairman. Once recognized, please stand and state your name and address.
 - Comments should be concise and limited to issues related to the request.
 - When the Chairman believes that the Commission has received sufficient citizen input to make a determination on the application, the public hearing will be closed and the applicant and/or the Staff will be given an opportunity to address any issues brought out during public comment.
 - Chairman will then allow Commission members to make comments or ask questions of anyone present to clarify issues or provide additional information.
 - The Chairman will call for a motion and a second on the motion. Commission members may speak to the motion, any amendments, or points of parliamentary procedure.
 - If a motion is forthcoming, a voice vote will be taken. If the decision is not unanimous, then the Chairman will direct a roll call vote.
 - If a motion is NOT forthcoming, the request will be considered "Denied" for lack of a motion.

PLEASE NOTE: The above-procedure is provided to serve as a guideline for the conduct of public hearings. The chairman is not limited and/or constrained by this procedure and, under certain circumstances, may deem it necessary to deviate from this guideline.