

CITY OF ATHENS, ALABAMA BUSINESS APPLICATION

Complete and Mail/Fax/Email To: CITY OF ATHENS PO BOX 1089 ATHENS, AL 35612 lbrooks@athensal.us (256) 233-8003 Fax (256) 233-8721

(CONFIDENTIAL) Please Print or Type

Application Type: New \_\_\_ Owner Change \_\_\_ Name Change \_\_\_ Location Change \_\_\_

Applicant Complete This Box FEIN ST of ALA TAX # FORM OF OWNERSHIP (Check One) Sole Prop. \_\_\_ Partnership \_\_\_ Corp. \_\_\_ Prof Assoc \_\_\_ LLC \_\_\_ Other \_\_\_

Legal Business Name: \_\_\_\_\_

Trade Name: (If different from above) \_\_\_\_\_

Business Activities :( Brief description- Retail clothing sales, wholesale food sales, rental of industrial equip., computer consulting, etc)

FIRST YEAR ESTIMATE OF GROSS RECEIPTS: \$\_\_\_\_\_ The first year a business is licensed by the City of Athens, the license fee is based on a first year estimate. A first year estimate is defined as a good faith estimate of anticipated gross receipts (total sales, including retail, wholesale, service and other miscellaneous fees) for a full year (twelve months).

Mailing Address: \_\_\_\_\_ (Street) \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip)

Physical Address: \_\_\_\_\_ (Street) \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip)

Telephone: \_\_\_\_\_ (Business) \_\_\_\_\_ (Cell) \_\_\_\_\_ (Home Phone) \_\_\_\_\_ (Fax)

Name & Phone # for Contact Person \_\_\_\_\_ ( )

Email address for contact: \_\_\_\_\_

List Following for Owner(s), Partners, or Officers (Attach separate sheet if necessary)

Name Residence Address SSN (if not publicly traded co.) Title

Date Business Activity Initiated or Proposed in Athens: \_\_\_\_\_ # of Employees in Athens \_\_\_\_\_

This application has been examined by me and is, to the best of my knowledge, a true and complete representation of the above named entity, and person(s) listed.

IF STATE REGULATED, LIST: State Permits #'s (i.e.: food) and/or State Certification #'s (ie: contractors\*\*)

\*\*ALL CONTRACTORS MUST PROVIDE CERTIFICATE OF LIABILITY INSURANCE WITH THE 'CITY OF ATHENS' LISTED AS CERTIFICATE HOLDER.

A business license will be required prior to engaging in business. If a business intends to maintain a physical location within the city, there are normally zoning and building code approvals required prior to the issuance of a license.

Date Signature Title

THIS AREA FOR MUNICIPAL USE ONLY

ACCOUNT ID # \_\_\_\_\_ REVIEWED BY: \_\_\_\_\_

PHYSICAL LOCATION: [ ] Inside [ ] Outside City Limits of Athens

Certificates of Occupancy: [ ] YES [ ] NO [ ] N/A

Tax Types: [ ] Sales/Seller's Use [ ] Consumer Use [ ] Rental [ ] Lodgings [ ] Alcohol [ ] Occupational [ ] Tobacco [ ] Gas/Motor Fuel [ ] Business License

Tax Filing Frequency: [ ] Monthly [ ] Quarterly [ ] Annual [ ] Other \_\_\_\_\_

Business Type: [ ] Retail [ ] Wholesale [ ] Building Contractor [ ] Service [ ] Professional [ ] Manufacturer [ ] Rental [ ] Other \_\_\_\_\_

PLEASE COMPLETE ALL AREAS OF THE FORM EXCEPT FOR THE SHADED AREA AT THE BOTTOM.