

# Subdivision Application



Subdivisions and Certificates to Subdivide/Consolidate are regulated by the Athens Subdivision Regulations.

Application Date \_\_\_\_\_

## CHECKLIST

- Application
- Plat / Certificate (1 paper copy)
- PDF Copy of Plat / Certificate
- List of adjacent property owners in a Microsoft Office compatible format
- Address labels for adjacent property owners, 4 per adjacent property owner
- Notification fee

\_\_\_\_\_ adjoining property owners × \$10 per adjoiner = Fee \$ \_\_\_\_\_

## REQUEST(S)

- Certificate to...  Subdivide  Consolidate  
Subdivision...  Layout  Preliminary  Final

## Names of Certificate(s)/Subdivision(s)

If more than one, please list items in an order that makes sense when presenting.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

## PROPERTY

Address and/or Relative location \_\_\_\_\_  
\_\_\_\_\_

What is the current land use of the property? \_\_\_\_\_

Section \_\_\_\_\_ Township \_\_\_\_\_ South Range \_\_\_\_\_ West

Zoning District(s) \_\_\_\_\_

Subdividing, number of: Lots \_\_\_\_\_ Tracts \_\_\_\_\_ Common Areas \_\_\_\_\_

Total Area \_\_\_\_\_  acres  sq. ft.

What is the goal of this subdivision / certificate? \_\_\_\_\_

\_\_\_\_\_

Notes (any information helpful to the review process)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### CONTACT INFORMATION

#### Property Owner (1)

#### (2)

Company \_\_\_\_\_

\_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_

\_\_\_\_\_

Email \_\_\_\_\_

\_\_\_\_\_

Please attach a separate sheet if more than two property owners are involved.

#### Petitioner

Fill out this section if different from Property Owner(s).

Company \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

**Engineer/Surveyor**

Company \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

**SUBMIT TO:**

Engineering Services & Community Development Department,  
at Athens City Hall, 200 Hobbs ST W, Athens, AL 35611  
Phone: 256-233-2224  
Hours: Mon-Fri, 8:00 a.m. to 4:30 p.m.

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**PORTION FOR ADMINISTRATIVE USE**

Submission Received by (Initial & Date) \_\_\_\_\_

Receiving Notes \_\_\_\_\_

\_\_\_\_\_

For Planning Commission Meeting (date): \_\_\_\_\_

Public Hearings advertised \_\_\_\_\_

CAD file submitted on (Final & Certificates only) (date) \_\_\_\_\_

Addresses to be assigned by:     ES&CD         E-911        Date assigned: \_\_\_\_\_

Notes \_\_\_\_\_

\_\_\_\_\_